PLEASANT TOWNSHIP ASSISTANCE STANDARDS

Under Indiana Law IC 12-20-5.5 the Trustee processes all applications for township assistance according to the following standards. These are governed by the law, proposed by the trustee, adopted by the Board, and filed with the county commissioner.

In order to apply and be accepted for Pleasant Township, Porter County Aid, the following must be met:

1. Resident of Pleasant Township for at least 6 months. (supply proof of address with your rent agreement or tax bill)

2. Provide the proper documents:
   *ID (Driver's License or State ID)
   *Copy of bill to consider (must be in applicant's name)
   *Copy of bank statement for prior 3 months (expenses and deposits)
   *Proof of income for prior 1 month (SSI, Alimony, Child's support, Pay Stubs, Automatic Deposits)

3. Every adult (18 and over) in the household must sign and contribute to the expenses of the household.
4. Application must be completely filled out and signed.
5. Expectation to participate in Workfare through the Township if physically able.
6. Trustee has 72 hours to act (IC 12-20-6 & 7)

Additional Board Stipulations:

1. Applicant may apply after 6 months of previous application, no sooner.
2. Amount of payments towards a bill will be determined individually taking into consideration shut off amount.
3. Applicant will be expected to seek financial help from other sources per the Trustee.
4. Courtesy (IC 8.50.00). The Trustee should treat everyone who comes in with a courteous and dignified manner. Likewise, they should be expected to be treated in a similar fashion.
5. When in question about services provided, we will go by the Township Assistance Administration and Standards Handbook produced by the Indiana Township Association.

After completing the application in full, bring the application and the proper documents (Listed in #2) to the Trustee Office. (205 S. Maple Street, Kouts). Place application packet in the black lock-box on the front of the office, if nobody is in. Then call the office at 219-766-3216 and leave a message that you've returned the application in full.

We will contact you to set up an in-person interview to review your application and give you the necessary information.

All information submitted will be kept confidential in our office, unless you give us permission to find other sources to help assist you.